



ACCIDENT AND INCIDENT REPORTING AND INVESTIGATION POLICY

MANAGING DIRECTOR'S STATEMENT

The Reporting of Incidents, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR) require that serious injuries, explosions, scaffolding collapses as well as some contagious diseases are reported to the enforcing body (HSE) both initially by the quickest practicable means (telephone/fax) and then within 10 working days in writing on the HSE's form.

Additionally, the railway industry monitors and appropriately investigates accidents and incidents and near misses as part of ongoing safety management.

All accidents or incidents, which occur to Prima operatives, must therefore be reported to the person in charge on site and thereafter as soon as practicable to the Prima On-Call Manager who will arrange to inform the client, Network Rail, the Health and Safety Executive and any other interested parties as necessary.

Prima will either carry out an investigation or co-operate with other parties in the investigation as required. Where appropriate, Prima internal risk assessments and systems of work will be reviewed in the light of the outcome of these and other investigations.

All staff are reminded that they must co-operate fully with any investigation.

Signed: _____

A handwritten signature in black ink, appearing to be "Don Clarke", written over a horizontal line.

Date: _____

27/03/06

Don Clarke
Managing Director