



MANUAL HANDLING POLICY

Manual Handling is the cause of over a third of all accidents reported each year. Where reasonably practicable you should avoid hazardous manual handling operations. Where handling is unavoidable an assessment of the risk must be undertaken in order to reduce the risk as far as reasonably practicable. This may be as simple as obtaining help from a work colleague.

The Prima Services Group reduces the risk of injury from hazardous manual handling as far as reasonably practicable. As an employee your duty is to follow appropriate systems of work laid down for your safety, make proper use of equipment provided for your safety and co-operate with the Group on health and safety matters. Under no circumstances should you undertake a manual handling operation if you consider it hazardous.

Signed: _____

A handwritten signature in black ink, appearing to be "Don Clarke", written over a horizontal line.

Date: _____

27/03/06

Don Clarke
Managing Director